

1. Look at - revise ~~or~~ or sign - Letter of Agreement
2. Inventory
  - a. Remove all objects not made by OT from Garage
  - b. Revise <sup>ID</sup> numbers - must run concurrent (no gaps)
  - c. Identify what objects have not been photographed
  - d. re number + photograph objects
  - e. fill out inventory forms - condition, materials, size, date
3. Make up new photo books to send to Museums + appraiser
  1. Smithsonian 2. Muntl 3. Oakland 4. Kohler 5. Mos 6. Int. Folk Art 7. Bell
  7. Musée de la Art Brut. 8. Lezrine
  9. Outsider Archive
4. Appraise objects
5. Choose objects for sale
6. Send out photo books w/ offer to museums to buy piece
7. Start shipping pieces
8. Offer pieces to Europe
9. Disperse other objects
10. Send out printed inventory + disbursement venues